



# WOODLAND HILLS PRIVATE SCHOOL

Oxnard Campus

22555 Oxnard Street, Woodland Hills, CA 91367  
Phone: 818-348-6563 | Fax: 818-340-4903



## TEACHER EVALUATION REPORT *for admission to Grades 1-5*

Dear Parent: As part of the admissions process for Woodland Hills Private School, we are requesting an evaluation from the applicant's current teacher. This form must be submitted in order to complete the application process. Please fill in and sign the top part of this form and then give it to your child's teacher along with a stamp on the enclosed return envelope. All evaluations are confidential and must be mailed directly to us from the school. A copy of your child's most recent report card must be submitted as well. Thank you for your cooperation.

Applicant's Name \_\_\_\_\_

Current School's Name & Address \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Dear Teacher: It is very important to all of us that this child's next school placement be the most appropriate one for both the student and his/her family. We very much appreciate you taking the time to give us an evaluation of this student's emotional, social and academic readiness for our program. Your observations will be held in the strictest confidence and do not become a part of a student's permanent record. Thank you very much for your assistance.

Work Habits	Consistently	Usually	Sometimes	Rarely
Shows motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is self disciplined	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Works to his/her potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can work cooperatively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses time wisely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stays on task	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has creative qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Works to his/her potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Character	Consistently	Usually	Sometimes	Rarely
Assumes responsibility for his/her actions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Displays leadership qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is self confident	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shows concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Displays age appropriate maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Takes initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willing to accept constructive criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is respectful with peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Show respect to adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a positive attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**General Comments** \_\_\_\_\_

Family Information	Consistently	Usually	Sometimes	Rarely
Communicates frequently and openly with the school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participates in school sponsored activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows and supports school policies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial obligations are met in a timely manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How long have you known this child? \_\_\_\_\_ years \_\_\_\_\_ months

**Additional Comments** \_\_\_\_\_

Teacher's Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_

Director's Name \_\_\_\_\_

Director's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form directly to:**

**Woodland Hills Private School  
 22555 Oxnard Street  
 Woodland Hills, CA 91367**